

DEWITT AREA RECREATION AUTHORITY
16101 Brook Rd., Lansing, MI 48906 (517) 482-5117
Board of Commissioners-Regular Meeting
June 1 2017

The Board of Commissioner's meeting of the DeWitt Area Recreation Authority was called to order at 7:03 p.m. by Chairman Simon.

MEMBERS PRESENT: Doug Simon, Cynthia Robinson, John McCarty, Dave Hunsaker, Matthew Cooper, Steve Musselman

MEMBERS ABSENT: None

AGENDA McCarty moved, Robinson seconded, to approve the agenda dated June 1, 2017 with the correct date. Motion voted and carried.

MINUTES McCarty moved, Hunsaker seconded, to approve the minutes dated May 4, 2017 with the corrected date. Motion voted and carried.

FINANCIAL STATEMENT

- a. McCarty moved, Robinson seconded, to approve the Revenue/Expense Report for April, 2017
- b. Musselman moved, Robinson seconded, to approve the March 2017 bills as presented. Motion voted and carried.

STAFF REPORTS

Executive Director- Stevens updated the board of commissioners on the status of Crystal Smith and programs that she was responsible for. He also informed the board of commissioners that he picked up the inflatable obstacle course and that staff would receive training on set up procedures and safety.

McClintock provided a written report updating the board on programs that are currently running and programs that are coming up.

Smith N/A

UNFINISHED BUSINESS

a. Program Coordinator Wages

Hunsaker moved, Musselman seconded, to accept the Program Coordinator Wages Scale with two additions. Motion voted and carried.

Attaining a CPRP certification places the employee on the second pay scale, and all new employees start at bottom of scale regardless of certification.

NEW BUSINESS

PUBLIC COMMENT – None

BOARD MEMBER COMMENT

Robinson and McCarty stated that they would not be attending the July meeting. Musselman and Hunsaker decided which weeks and months each would be signing checks.

ADJOURNMENT

Simon moved, Robinson seconded, to adjourn at 7:53 p.m. Motion voted and carried

Submitted by: Chad Stevens – Executive Director

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