

DEWITT AREA RECREATION AUTHORITY
16101 Brook Rd., Lansing, MI 48906 (517) 482-5117
Board of Commissioners-Regular Meeting
May 4, 2017

The Board of Commissioner's meeting of the DeWitt Area Recreation Authority was called to order at 7:03 p.m. by Co-Chairman Robinson.

MEMBERS PRESENT: Cynthia Robinson, John McCarty, Dave Hunsaker, Matthew Cooper, Steve Musselman

MEMBERS ABSENT: Doug Simon

AGENDA McCarty moved, Hunsaker seconded, to approve the agenda dated May 4, 2017 with the correct date. Motion voted and carried.

MINUTES McCarty moved, Hunsaker seconded, to approve the minutes dated April 13, 2017 with the corrected date. Motion voted and carried.

AUDIT PRESENTATIONS Ailie Weaver of Abraham and Gaffney presented the finalized audit documents for the year ending December 31, 2016. Musselman moved, McCarty seconded, to accept the 2016 Audit and place on file.

FINANCIAL STATEMENT

- a. Hunsaker moved, Musselman seconded, to approve the Revenue/Expense Report for February, 2017
- a. Hunsaker moved, Musselman seconded, to approve the Revenue/Expense Report for March, 2017
- b. Musselman moved, McCarty seconded, to approve the March 2017 bills as presented. Motion voted and carried.

STAFF REPORTS Executive Director- Stevens met with the Prime Time Senior Director regarding starting senior activities. He also informed the board of commissioners that he picked up the inflatable obstacle course.

McClintock provided a written report updating the board on programs that are currently running and programs that are coming up.

Smith N/A

UNFINISHED BUSINESS

a. Program Coordinator Wages

Stevens was advised by the Board of Commissioners to present a more comprehensive plan to for the Program Coordinator pay scale in regards to other recreation departments and how any increases would affect the DARA budget.

NEW BUSINESS

a. 1st Quarter Facility Report

Hunsaker moved, Musselman seconded, to accept the 1st Quarter Facility Use Report and place on file. Motion voted and carried.

b. Credit Card Limit

Musselman moved, McCarty seconded to approve the Executive Director to make a one-time purchase not to exceed \$3,500 for the purchase of an inflatable obstacle course from Moonwalk USA. Motion voted and carried.

PUBLIC COMMENT – None

BOARD MEMBER COMMENT

Musselman reported on the Community Entrepreneur Awards at which he was present for.

ADJOURNMENT

Musselman moved, McCarty seconded, to adjourn at 8:23 p.m. Motion voted and carried

Submitted by: Chad Stevens – Executive Director