

DEWITT AREA RECREATION AUTHORITY
16101 Brook Rd., Lansing, MI 48906 (517) 482-5117
Board of Commissioners-Regular Meeting
December 7, 2017

The Board of Commissioner's meeting of the DeWitt Area Recreation Authority was called to order at 7:00 p.m. by Chairman Simon.

MEMBERS PRESENT: Cynthia Robinson, John McCarty, Steve Musselman, Matthew Cooper, David Hunsaker, Doug Simon

MEMBERS ABSENT: None

AGENDA Hunsaker moved, Musselman seconded, to approve the agenda dated December 7, 2017. Motion voted and carried.

MINUTES Musselman moved, Hunsaker seconded, to approve the minutes dated November 2, 2017. Motion voted and carried.

FINANCIAL STATEMENT

- a. Musselman moved, Robinson seconded, to approve the Revenue/Expense Report for October 2017. Motion voted and carried.
- b. Hunsaker moved, McCarty seconded, to approve the October 2017 bills as presented. Motion voted and carried.

STAFF REPORTS

Executive Director- Stevens updated the Board of Commissioners on his efforts to obtain training for DARA staff on crisis prevention and de-escalation tactics. He reported on the efforts of DARA and the Miracle League of Mid-Michigan to increase DARA's involvement in the league. Stevens informed the Board of a recent sponsorship by Dick's Sporting Goods as well as initial talks with DeWitt Schools on the possibility of DARA managing afterschool programming at the Junior High for the 2018-2019 school year.

McClintock provided a written report updating the board on programs that are currently running and programs that are coming up.

Smith provided a written report updating the board on programs that are currently running and programs that are coming up.

UNFINISHED BUSINESS

a. Server replacement

Musselman moved, Hunsaker seconded, to approve the Executive Director to adjust the 2018 financial budget to accommodate the purchase of new software for server replacement and recreation database. Motion voted and carried.

b. Directors Evaluation and Contract

Musselman moved, Hunsaker seconded, to approve the Executive Director's contract starting in 2018 for \$54,000 with future increases based on annual evaluations. Motion voted and carried.

NEW BUSINESS

a. DARA 2018 Board Meeting Dates

Hunsaker moved, Musselman seconded, to approve the 2018 DARA Board of Commissioners Meeting Dates. Motion voted and carried

b. DARA Staff Holiday Schedule

Hunsaker moved, Musselman seconded, to approve the 2018 Holiday Dates as presented. Motion voted and carried.

c. Budget Adjustments

Hunsaker moved, Musselman seconded, to approve the 2017 DARA Budget adjustments as presented. Motion voted and carried.

PUBLIC COMMENT – None

BOARD MEMBER COMMENT

Musselman coordinated with Hunsaker to assign check signing duties.

ADJOURNMENT

Musselman moved, Robinson seconded, to adjourn at 7:55 p.m. Motion voted and carried

Submitted by: Chad Stevens – Executive Director