DEWITT AREA RECREATION AUTHORITY
414 E Main, DeWitt, MI 48820 (517) 482-5117
Board of Commissioners Regular Meeting
January 6 2026

The Board of Commissioner's meeting of the DeWitt Area Recreation Authority was called to order at 6:05 p.m. by Vice-Chair Robinson.

MEMBERS PRESENT: Dave Hunsaker (City of DeWitt), Stella Gallagher (City of DeWitt), Sandy Stump (DeWitt Twp.), Mark Dickens (City of DeWitt), & Cynthia Robinson (DeWitt Twp.)

MEMBERS ABSENT: Doug Simon (DeWitt Twp.)

AGENDA

Stump moved, Hunsaker seconded, to approve the agenda dated January 6, 2026, as amended to reflect the removal of agenda item Resolution. Motion voted and carried.

MINUTES

Hunsaker moved, Dickens seconded, to approve December 2, 2025, minutes as presented. Motion voted and carried.

FINANCIAL STATEMENT

a. Stump moved, Hunsaker seconded, to approve the November 2025 financials as presented. Motion voted and carried.

b. November 2025 bills were reviewed and placed on file.

STAFF REPORTS

Executive Director- Stevens updated the Board on the selection of a new photographer, on the sponsorship program, Plaugher creation of a Youth Sports Advisory Board, and Coe's submission for an innovative programming award through mParks

Coordinator- Isaiah Plaugher provided a detailed coordinator report.

Coordinator Coe provided a detailed coordinator report.

Coordinator Gerhardt a detailed coordinator report.

UNFINISHED BUSINESS	None
NEW BUSINESS	a**.** Stump moved, Hunsaker seconded, to approve the selection of Simon as Board Chair, Robinson as Vice-Chair and Stevens as Secretary/Treasurer. Motion voted and carried.
PUBLIC COMMENT	None
BOARD MEMBER COMMENT	Gallagher stated that the gym teacher at Scott Elementary was very appreciative for the purchase of new markers and Plaugher's contrition in the matter. She also has a Christmas tree to donate to DARA. Stump mentioned that a building envelope assessment has been completed on the community center to address infrastructure concerns. Robinson noted that she will not be attending Board meeting again until April 2026
ADJOURNMENT	Hunsaker, Dickens seconded, to adjourn at 6:36 p.m. Motion voted and carried.

Submitted by: Chad Stevens – Executive Director

DEWITT AREA RECREATION AUTHORITY
414 E Main, DeWitt, MI 48820 (517) 482-5117
Board of Commissioners Regular Meeting
February 3, 2026

The Board of Commissioner's meeting of the DeWitt Area Recreation Authority was called to order at 6:05 p.m. by Vice-Chair Robinson.

MEMBERS PRESENT: Dave Hunsaker (City of DeWitt), Stella Gallagher (City of DeWitt), Sandy Stump (DeWitt Twp.), Mark Dickens (City of DeWitt), & Doug Simon (DeWitt Twp.)

MEMBERS ABSENT: Cynthia Robinson (DeWitt Twp.)

AGENDA

Hunsaker moved, Stump seconded, to approve the agenda dated February 3, 2026, as presented. Motion voted and carried.

MINUTES

Dickens moved, Stump seconded, to approve January 6, 2026, minutes as amended to reflect the correct spelling of Dickens. Motion voted and carried.

FINANCIAL STATEMENT

a. Hunsaker moved, Dickens seconded, to approve the December 2025 financials as presented. Motion voted and carried.

b. December 2025 bills were reviewed and placed on file.

STAFF REPORTS

Executive Director- Stevens updated the Board on the status of the sponsorship package, the ordering of business cards for staff, the upcoming mParks conference, the creation of a new line items for subscriptions, the inspection of employee work apps, and updating the accessibility of the DARA website.

Coordinator- Isaiah Plaugher provided a detailed coordinator report.

Coordinator Coe provided a detailed coordinator report.

Coordinator Gerhardt a detailed coordinator report.

UNFINISHED BUSINESS	None
NEW BUSINESS	None
PUBLIC COMMENT	None
BOARD MEMBER COMMENT	Hunsaker relayed a story about a retired police officer that shined a light on how good it is to work in DeWitt. Stump informed the Board of the upcoming 2025 audit fieldwork day as being set for March 2, 2026. Simon apologized for his absence from the January 2026 meeting.
ADJOURNMENT	Hunsaker moverd, Stump seconded, to adjourn at 6:25 p.m. Motion voted and carried.

Submitted by: Chad Stevens – Executive Director

DEWITT AREA RECREATION AUTHORITY
414 E Main, DeWitt, MI 48820 (517) 482-5117
Board of Commissioners Regular Meeting
March 10, 2026

The Board of Commissioner's meeting of the DeWitt Area Recreation Authority was called to order at 6:00 p.m. by Chair Simon

MEMBERS PRESENT: Dave Hunsaker (City of DeWitt), Stella Gallagher (City of DeWitt), Sandy Stump (DeWitt Twp.), & Doug Simon (DeWitt Twp.)

MEMBERS ABSENT: Cynthia Robinson (DeWitt Twp.), Mark Dickens (City of DeWitt),

AGENDA Hunsaker moved, Stump seconded, to approve the agenda dated March 10, 2026, with the removal of the Resolution item. Motion voted and carried.

MINUTES Hunsaker moved, Gallagher seconded, to approve February 3, 2026, minutes as presented. Motion voted and carried.

FINANCIAL STATEMENT

a. Hunsaker moved, Stump seconded, to approve the January 2026 financials as presented. Motion voted and carried.

b. January 2026 bills were reviewed and placed on file.

STAFF REPORTS

Executive Director- Stevens updated the Board on new competing sports leagues in DeWitt, on the recent mParks conference and trade show, communications with the DeWitt District Library, a sponsorship check received, the financial audit, and WILX highlighting the Accessible Egg Hunt event.

Coordinator- Isaiah Plaugher provided a detailed coordinator report.

Coordinator Coe provided a detailed coordinator report.

Coordinator Gerhardt a detailed coordinator report.

UNFINISHED BUSINESS	None
NEW BUSINESS	None
PUBLIC COMMENT	None
BOARD MEMBER COMMENT	Hunsaker informed the board on City of DeWitt possible developments. Gallagher appreciated the DARA reports and commended Coe. Stump informed the Board on the audit proceedings, and updated them on the status of the hopeful Valley Farms Complex projects.
ADJOURNMENT	Stump moved, Gallagher seconded, to adjourn at 6:50 p.m. Motion voted and carried.

Submitted by: Chad Stevens – Executive Director

DEWITT AREA RECREATION AUTHORITY
414 E Main, DeWitt, MI 48820 (517) 482-5117
Board of Commissioners Regular Meeting
April 7, 2026

The Board of Commissioner's meeting of the DeWitt Area Recreation Authority was called to order at 6:00 p.m. by Chair Simon

MEMBERS PRESENT: Dave Hunsaker (City of DeWitt), Stella Gallagher (City of DeWitt), Sandy Stump (DeWitt Twp.), Cynthia Robinson (DeWitt Twp.), Mark Dickens (City of DeWitt),& Doug Simon (DeWitt Twp.)

MEMBERS ABSENT: None

AGENDA Stump moved, Dickens seconded, to approve the agenda dated April 7, 2026, with the amended date. Motion voted and carried.

MINUTES Hunsaker moved, Gallagher seconded, to approve March 10, 2026, minutes as presented. Motion voted and carried.

FINANCIAL STATEMENT

a. Dickens moved, Robinson seconded, to approve the February 2026 financials as presented. Motion voted and carried.

b. February 2026 bills were reviewed and placed on file.

STAFF REPORTS

Executive Director- Stevens updated the Board on conversations with the DeWitt District Library regarding scheduling software, the results of the DARA egg hunts, working with DeWitt Township on their Comprehensive Development plan, an upcoming meeting with DeWitt Soccer Club, our financial audit fieldwork completion and meeting with DeWitt Township for facility needs this summer.

Coordinator- Isaiah Plaugher provided a detailed coordinator report.

Coordinator Coe provided a detailed coordinator report.

	Coordinator Gerhardt a detailed coordinator report.
UNFINISHED BUSINESS	None
NEW BUSINESS	Hunsaker moved, Stump seconded, to approve the Open Enrollment Employee Contribution as presented. Motion voted and carried.
PUBLIC COMMENT	None
BOARD MEMBER COMMENT	Stump reported on the May 5th elections and what days DARA would have to cancel programming. Gallagher shared a magazine published by the DeWitt Chamber of Commerce, and updates on the Ox Roast. Dickens will not be in attendance for the May meeting. Simon asked Hunsaker to elaborate on the state of zoning board issues.
ADJOURNMENT	Hunsaker moved, Robinson seconded, to adjourn at 6:41 p.m. Motion voted and carried.

Submitted by: Chad Stevens – Executive Director

DEWITT AREA RECREATION AUTHORITY
414 E Main, DeWitt, MI 48820 (517) 482-5117
Board of Commissioners Regular Meeting
May 5, 2026

The Board of Commissioner's meeting of the DeWitt Area Recreation Authority was called to order at 6:00 p.m. by Chair Simon

MEMBERS PRESENT: Dave Hunsaker (City of DeWitt), Stella Gallagher (City of DeWitt), Sandy Stump (DeWitt Twp.), Cynthia Robinson (DeWitt Twp.), Mark Dickens (City of DeWitt),& Doug Simon (DeWitt Twp.)

MEMBERS ABSENT: None

AGENDA Hunsaker moved, Gallager seconded, to approve the agenda dated May 5, 2026, with the amended date. Motion voted and carried.

MINUTES Hunsaker moved, Gallagher seconded, to approve April 7, 2026, minutes as presented. Motion voted and carried.

FINANCIAL STATEMENT

a. Robinson moved, Hunsaker seconded, to approve the March 2026 financials as presented. Motion voted and carried.

b. March 2026 bills were reviewed and placed on file.

STAFF REPORTS

Executive Director- Stevens updated the Board on the upcoming financial audit presentation scheduled for June, the upcoming Miracle League of Mid-Michigan and MSU baseball game, feedback from the updated Summer Fun Club refund policy, and a meeting he had with other recreation authorities from the state.

Coordinator- Isaiah Plaugher provided a detailed coordinator report.

Coordinator Coe provided a detailed coordinator report.

Coordinator Gerhardt a detailed coordinator report.

UNFINISHED BUSINESS	None
NEW BUSINESS	None
PUBLIC COMMENT	None
BOARD MEMBER COMMENT	Gallagher brought flyers for the DeWitt Ox Roast and answered questions about the new Royalty Contest. Stump relayed that Senator Singh had included DeWitt Township for funding appropriations. She also wanted to make sure was all set for the upcoming elections in the Valey Farms Community Center.
ADJOURNMENT	Hunsaker moved, Gallagher seconded, to adjourn at 6:18 p.m. Motion voted and carried.

Submitted by: Chad Stevens – Executive Director

DEWITT AREA RECREATION AUTHORITY
414 E Main, DeWitt, MI 48820 (517) 482-5117
Board of Commissioners Regular Meeting
June 2, 2026

The Board of Commissioner's meeting of the DeWitt Area Recreation Authority was called to order at 6:00 p.m. by Chair Simon

MEMBERS PRESENT:	Dave Hunsaker (City of DeWitt), Stella Gallagher (City of DeWitt), Sandy Stump (DeWitt Twp.), & Doug Simon (DeWitt Twp.)
MEMBERS ABSENT:	Mark Dickens (City of DeWitt), & Cynthia Robinson (DeWitt Twp.)
AGENDA	Hunsaker moved, Stump seconded, to approve the agenda dated June 2, 2026, with the amended date. Motion voted and carried.
MINUTES	Hunsaker moved, Stump seconded, to approve May 5, 2026, minutes as amended. Motion voted and carried.
2025 FINANCIAL AUDIT	Stump moved, Galagher seconded, to approve 2025 Financial Audit Presentation as presented. Motion voted and carried.
FINANCIAL STATEMENT	a. Stump moved, Hunsaker seconded, to approve the April 2026 financials as presented. Motion voted and carried. b. April 2026 bills were reviewed and placed on file.
STAFF REPORTS	Executive Director- Stevens updated the Board on using Bath School District busses for summer field trips, expectations for the upcoming camp podcast, summer camp training, and expectations for the draft budget in July Coordinator- Isaiah Plaugher provided a detailed coordinator report. Coordinator Coe provided a detailed coordinator report. Coordinator Gerhardt a detailed coordinator report.

UNFINISHED BUSINESS	None
NEW BUSINESS	None
PUBLIC COMMENT	None
BOARD MEMBER COMMENT	Gallagher led a discussion on ebikes issues. Stump offered assistance, along with the rest of the Board, on the draft budget. Simon thanked staff and Stump for work on a clean audit.
ADJOURNMENT	Stump moved, Gallagher seconded, to adjourn at 6:48 p.m. Motion voted and carried.

Submitted by: Chad Stevens – Executive Director

DEWITT AREA RECREATION AUTHORITY
414 E Main, DeWitt, MI 48820 (517) 482-5117
Board of Commissioners Regular Meeting
July 7, 2026

The Board of Commissioner's meeting of the DeWitt Area Recreation Authority was called to order at 6:03 p.m. by Chair Simon

MEMBERS PRESENT: Dave Hunsaker (City of DeWitt), Stella Gallagher (City of DeWitt), Sandy Stump (DeWitt Twp.), & Doug Simon (DeWitt Twp.)

MEMBERS ABSENT: Mark Dickens (City of DeWitt), & Cynthia Robinson (DeWitt Twp.)

AGENDA

Hunsaker moved, Stump seconded, to approve the agenda dated June 2, 2026, with the addition of the 2027 Draft Budget to New Business. Motion voted and carried.

MINUTES

Stump moved, Hunsaker seconded, to approve June 2, 2026, minutes as amended to reflect the audit presentation by Ailie Williamson. Motion voted and carried.

FINANCIAL STATEMENT

a. Stump moved, Hunsaker seconded, to approve the May 2026 financials as presented. Motion voted and carried.

b. Mayl 2026 bills were reviewed and placed on file.

STAFF REPORTS

Executive Director- Stevens updated the Board on being invited to represent DARA on the Lansing Sports Tourism Summit round table, status of the Parks and Recreation Master Plan, and summer camp news.

Coordinator- Isaiah Plaugher provided a detailed coordinator report.

Coordinator Coe provided a detailed coordinator report.

Coordinator Gerhardt a detailed coordinator report.

UNFINISHED BUSINESS	None
NEW BUSINESS	Stump moved, Hunsaker seconded, to approve 2027 DARA Budget with the change to decrease the benefits line by $10,000 and to increase the program budget line by $13,175. Motion voted and carried.
PUBLIC COMMENT	None
BOARD MEMBER COMMENT	Hunsaker commended the work on the budget. Simon agreed with Hunsaker on the good budget. Stump informed the Board on the $500,000 in the State of Michigan Budget allocated to DeWitt Township for use at the Valley Farms Complex.
ADJOURNMENT	Hunsaker moved, Stump seconded, to adjourn at 7:00 p.m. Motion voted and carried.

Submitted by: Chad Stevens – Executive Director

DEWITT AREA RECREATION AUTHORITY
414 E Main, DeWitt, MI 48820 (517) 482-5117
Board of Commissioners Regular Meeting
August 11, 2026

The Board of Commissioner's meeting of the DeWitt Area Recreation Authority was called to order at 6:08 p.m. by Vice-Chair Robinson

MEMBERS PRESENT:	Dave Hunsaker (City of DeWitt), Stella Gallagher (City of DeWitt), Sandy Stump (DeWitt Twp.), Mark Dickens-virtually in accordance with ADA practices (City of DeWitt), & Cynthia Robinson (DeWitt Twp.)
MEMBERS ABSENT:	Doug Simon (DeWitt Twp.)
AGENDA	Hunsaker moved, Dickens seconded, to approve the agenda dated August 11, 2026. Motion voted and carried.
MINUTES	Hunsaker moved, Stump seconded, to approve July 7, 2026, minutes as presented. Motion voted and carried.
FINANCIAL STATEMENT	a. Hunsaker moved, Stump seconded, to approve the June 2026 financials as presented. Motion voted and carried. b. June 2026 bills were reviewed and placed on file.
STAFF REPORTS	Executive Director- Stevens informed the Board that his contract review should begin as it will expire at the end of December, that DARA will provide and inflatable at the DeWitt Ox Roast if the weather cooperates, that he has presented the 2027 DARA Budget to the City of DeWitt and DeWitt Township, and the MLMM advisory board met to discuss future events. Coordinator- Isaiah Plaugher provided a detailed coordinator report. Coordinator Coe provided a detailed coordinator report. Coordinator Gerhardt a detailed coordinator report.

UNFINISHED BUSINESS	None
NEW BUSINESS	Hunsaker moved, Dickens seconded, to approve the Vacation Leave Policy as presented and taking effect January 1, 2027. Motion voted and carried.
PUBLIC COMMENT	None
BOARD MEMBER COMMENT	Dickens thanked Stevens for his work and offered to help with sponsorship efforts. Hunsaker touted the work of the Ox Roast committee. Stump would like to see an adjusted wage presented to reflect what was adopted in the 2027 budget, as well as preparing for open enrollment discussions for DARA's employer provided health care plan. She also discussed the passing of the public safety millage in the Township as well as the purchase of new cameras for the Valley Farms Community Center. Gallagher discussed OX Roast events, including the Royalty Contest. Robinson congratulated Stevens on his twenty-year work anniversary with DARA and volunteered to help with the Executive Director evaluation process.
ADJOURNMENT	Hunsaker moved, Stump seconded, to adjourn at 6:40 p.m. Motion voted and carried.

Submitted by: Chad Stevens – Executive Director

DEWITT AREA RECREATION AUTHORITY
414 E Main, DeWitt, MI 48820 (517) 482-5117
Board of Commissioners Regular Meeting
September 1, 2026

The Board of Commissioner's meeting of the DeWitt Area Recreation Authority was called to order at 6:00 p.m. by Chair Simon

MEMBERS PRESENT: Dave Hunsaker (City of DeWitt), Stella Gallagher (City of DeWitt), Sandy Stump (DeWitt Twp.), Mark Dickens-virtually in accordance with ADA practices (City of DeWitt), & Doug Simon (DeWitt Twp.)

MEMBERS ABSENT: Cynthia Robinson (DeWitt Twp.)

AGENDA Stump moved, Dickens seconded, to approve the agenda dated September 1, 2026. Motion voted and carried.

MINUTES Gallagher moved, Stump seconded, to approve August 11, 2026, minutes with the correction of the word "is" to "his". Motion voted and carried.

FINANCIAL STATEMENT

a. Hunsaker moved, Stump seconded, to approve the July 2026 financials as presented. Motion voted and carried.

b. July 2026 bills were reviewed and placed on file.

STAFF REPORTS

Executive Director- Stevens informed the Board that he and Program Coordinator, Gerhardt, are working on a MiLeap Out of School Time grant. He has been working with Ingham, Eaton and Clinton Community Mental Health on renewing the Stress Busters program. He's working with managers McCallahan and Coss on the Five Year Parks and Recreation Master Plan. He is also wrapping up his term as mParks president.

Coordinator- Isaiah Plaugher provided a detailed coordinator report.

Coordinator Coe provided a detailed coordinator report.

Coordinator Gerhardt a detailed coordinator report.

UNFINISHED BUSINESS	None
NEW BUSINESS	Dikens moved, Stump seconded, to approve the Full-time Wage Scale with an effective date of December 27, 2027. Motion voted and carried.
PUBLIC COMMENT	None
BOARD MEMBER COMMENT	Hunsaker asked Stevens if he had followed up on a question from manager Coss. Stevens affirmed that he did. Hunsaker also gave updates on the DALMAC ride through DeWitt. Gallagher mention that there is a new ownership at a local print shop. She would also like to get the board packet in separate sections.
ADJOURNMENT	Dikens moved, Gallagher seconded, to adjourn at 6:31 p.m. Motion voted and carried.

Submitted by: Chad Stevens – Executive Director