

DEWITT AREA RECREATION AUTHORITY
16101 Brook Rd., Lansing, MI 48906 (517) 482-5117
Board of Commissioners-Regular Meeting
February 6, 2024

The Board of Commissioner's meeting of the DeWitt Area Recreation Authority was called to order at 6:01 p.m. by Chair Simon.

- MEMBERS PRESENT:** Dave Hunsaker (City of DeWitt), Sandy Stump (DeWitt Twp.), Stella Gallagher (City of DeWitt), Doug Simon (DeWitt Twp.) Mark Dickens (City of DeWitt), & Cynthia Robinson (DeWitt Twp.)
- MEMBERS ABSENT:** None
- AGENDA** Hunsaker moved, Robinson seconded, to approve the agenda dated February 6, 2024. Motion voted and carried.
- MINUTES** Hunsaker moved, Gallagher seconded, to approve the January 2, 2024 minutes with the correction to reflect that Dickens was not present at the January meeting. Motion voted and carried.
- FINANCIAL STATEMENT**
- a. Dickens moved, Hunsaker seconded, to approve the December 2023 financials as presented. Motion voted and carried.
 - b. December 2023 bills were reviewed and placed on file.
- STAFF REPORTS**
- Executive Director- Stevens updated the Board that DARA will soon be receiving a new copier/printer, that discussions on a merit award for Plaughter are warranted, and that DARA has signed up for the Community Showcase. He is also looking at a pay increase for summer camp staff, and that the door system was still not functioning properly. Gallagher made note that when she visited the DARA After School program that staff did not make contact with her, as a stranger to camp, in a timely manner. Stevens said that we would work with his staff on effective measures not have that happen again.
- Coordinator- Sierra Dove did not provided a coordinator report.

Coordinator- Isaiah Plaughter provided a detailed coordinator report.

UNFINISHED BUSINESS

Personnel Handbook
Stevens was given ten days to collect recommendations from DARA Board members for potential edits or updates to the draft handbook that HMRS provided. He would then have a conversation with HRMS staff to make the appropriate edits. The hope is that the next draft of the handbook could be reviewed at the March 2024 meeting.

NEW BUSINESS

Hunsaker moved, Dickens seconded, to approve the elections of Doug Simon as Chair and Cynthia Robinson as Vice-chair of the DARA Board of Commissioners. Motion voted and carried.

PUBLIC COMMENT

None

BOARD MEMBER COMMENT

Hunsaker and Gallagher gave updates on the new Ox Roast Festival committee. There are at least 20 volunteers working towards its success.

ADJOURNMENT

Hunsaker moved, Gallagher seconded, to adjourn at 7:00 p.m. Motion voted and carried.

Submitted by: Chad Stevens – Executive Director